



# GUIDE FOR REGISTERED SHAREHOLDERS

---

# DIFFERENT WAYS OF HOLDING SHARES

## HOLDING PURE REGISTERED SHARES



PLUS

Your shares, held in the form of “**pure registered**” shares, and your identity are specifically registered with the issuing company (the issuer), that enable them to establish a personalized and direct contact with you.

Such entry shall be made in the **issuer registered’s register** under a **registered securities account**. Société Générale Securities Services (SGSS) assures, on mandate of the issuing company, the keeping of a custody account of this registered securities. You will be in contact with Société Générale Securities Services for the administration of your “pure registered” shares under your securities account.

The registration in pure registered form allows you to benefit from **free custody fees and certain day-to-day management fees** such as:

- Fees linked to dividend payments,
- Fees linked to corporate actions (capital increase, etc),
- Fees linked to donation, succession and pledging operations.

## HOLDING ADMINISTERED REGISTERED SHARES



Your shares held in the form of «**administered registered** » are registered, on your securities account or in-stock savings plan, opened with your financial intermediary (your bank branch), who is responsible for their custody and management.

This method of holding is, in practice, likened to bearer-style securities (Cf. « **holding bearer shares** »).

To convert your securities to “registered managed” form, you must request this specifically from your financial intermediary. Société Générale will specify in the issuer's registered register that your securities will be kept in the form of “registered securities administered” with your financial intermediary.

The registration in administered registered form allows the issuing company to identify you and establish direct and personal contact with you, in particular at shareholder meetings.

## HOLDING BEARER SHARES



This is the most common type of shareholding.

Your shares held on the «**bearer** » form are registered on your securities account or in-stock savings plan, opened with your financial intermediary (your bank branch) who is responsible for their custody and management.

Your identity is not known to the Issuing Company.

*If you are a beneficiary of stock options and/or free shares, and you wish to convert the securities into bearer shares, note that the conversion of the securities into bearer shares may mean that the corresponding option exercise gain and/or acquisition gain is liable for tax.*

# THE BENEFITS OF HOLDING PURE REGISTERED SHARES

---



## SAVING ON MANAGEMENT FEES

The issuing company bears the cost of all custody fees.

The principal fees you will have to pay are the brokerage fees for your buy or sell orders, in the same way as if your securities were held in bearer form or on administered registered. These pricing conditions are negotiated with the issuing company.



find the details of the applicable condition on our website **Sharinbox**, under **My assets > My pricing conditions**.



## PERSONALISED INFORMATION

You will receive direct informations on all financial transactions (capital increase, bond issue, etc.) and if you subscribe to these transactions, you will benefit from reduced fees negotiated.

You will be invited to the various shareholders' meetings held in your area, and you will receive all shareholder information promptly.

You will also be able to access the **Sharinbox website**, as well as the **Nomilia Customer Relations Centre**, which are reserved exclusively for holders of pure registered shares to manage and monitor their holdings.



Find all the relevant information in the **CONTACT US** section at the end of the document.



## A SUMMON TO SHAREHOLDER MEETINGS

You will be invited to ordinary and extraordinary general Meetings and you will receive a full notice of meeting directly and automatically before the meeting date. This pack includes all the documents you need to cast your vote (request form for meeting admission card, proxy form, and postal vote form).

The procedures for taking part in the meeting will be simplified.

If you are registered on the list of shareholders of the issuing company, you will not need to request an admission card to participate in a Shareholder Meeting. You will simply be asked to prove your identity on the day of the meeting.

A share blocking certificate will not be needed.



## SPECIFIC PRACTICAL GUIDES

Specific practical guides to regulations and tax (**What taxes on pure registered shares?**, **Practical Guide to Donations and Bequests**, etc.) as well as an annual newsletter are available on our website **Sharinbox**, or on the **Nomilia Customer Relations Centre**.



## TRANSFERRING YOUR SECURITIES TO PURE REGISTERED FORM



## BUYING PURE REGISTERED SHARES DIRECTLY

**SOCIETE GENERALE IS  
HERE TO SUPPORT  
YOU**



## ACCOUNT REGISTRATION



## SECURITIES ACCOUNT STATEMENT



## TAX STATEMENT



# HOW TO TRANSFER YOUR SECURITIES TO PURE REGISTERED FORM

If you already hold « bearer » or « administered registered » shares and you want to transfer them into pure registered form, you must request this from your financial intermediary, who will carry out the transaction for you.

The time frame for transferring your securities to pure registered form depends mainly on how quickly your financial intermediary can execute your transfer order.

Registration in your account in pure registered form is only finalised once the transfer of your securities has been completed. You will then receive a notification of **registration of the securities in your account** from Société Générale Securities Services.

The purchase of securities on the stock exchange will be done via a **form** and will trigger the automatic opening of your pure registered securities account.

You can obtain this securities purchase form on the public page of our website **Sharinbox**: Menu **SHAREHOLDERS > Understanding shareholding** section, then click on **How to become shareholder ?**

## YOU ARE A PURE REGISTERED SHAREHOLDER

The issuing company has mandated Société Générale Securities Services to manage the pure registered shares of its shareholders. In this respect, Société Générale Securities Services provides personalised support to every pure registered shareholder and sends them various documents throughout the year.

After every entry or exit of securities (purchase and/or sale of shares, reinvestment of securities arising from a dividend payment in shares, conversion to bearer shares, etc.), you will receive a notice of account registration (entitled **Notice of Transaction**) which gives you the details of the transaction carried out and the balance of your pure securities registered account.

If a dividend is paid in cash, Société Générale Securities Services will transfer the funds into your bank account, as long as your bank details and your credentials are updated on Sharinbox. Société Générale Securities Services also sends you a transaction notice.

At the beginning of each year, you will receive a **registered securities account statement**, showing, for each share type, (ordinary registered shares, actions resulting from free shares plans, stock option plan shares, group savings plan shares) the quantity held in pure registered form as of December 31 of the previous year.

At the beginning of each year, If you **transferred securities or received dividends** in the last year, you will receive a **tax statement (single tax form)**. This form tells you the amounts to be reported on the aggregate return of your securities income for the previous tax year.

We hereby draw your attention to the fact that it is the shareholder's responsibility to calculate and justify the cost price for tax purpose or capital gains or losses for tax purposes realised on the sale of the issuing company shares held in registered form, as well as any deduction for the duration of the holding period.

# CONTACT US

---



## ONLINE

**Personal space for managing your assets**

**&**

**Sharinbox secure messaging**

<https://sharinbox.societegenerale.com>



## PHONE

**Nomilia Customer Relations Centre**

**&**

**Serveur Vocal Interactif**

**+33 (0)2 51 85 67 89**

*Phone number without tax surcharge, invoicing depending on your operator contract and the country from which you are calling.*

*To access certain services, you must first generate an authentication code by logging on to Sharinbox in the **Contact us** section (at the bottom of the home page).*

*Our operators will answer your questions from 9 a.m to 6 p.m. (Paris time) from Monday to Friday.*



## MAIL

**Société Générale Securities Services**

**SGSS/SBO/ISS/SRC**

32 rue du Champ de tir - CS 30812

44 308 Nantes cedex 3 - France

# NOTA

---

Note for non-French tax residents: It is recommended that beneficiaries who are non-French tax residents or who are not liable for French social security charges on the grant date, vesting date or on the disposal of their shares, consult their local advisor in order to establish the tax and social security implications of the plan in their country of residence or other countries for mobility employees.

*This document is for information purposes only and does not constitute, and shall not under any circumstances be construed as constituting an offer to buy or sell, or an invitation to buy or sell financial products. This document cannot under any circumstances be considered as providing accounting, legal, regulatory or tax advice, or investment recommendations. The information contained in this document is considered to be reliable, but Societe Generale does not in any way guarantee its completeness or accuracy and cannot be held liable for any error, omission or inaccurate information of whatever nature. Any reproduction, disclosure or dissemination to third parties is prohibited. The products and services described in this document are not appropriate for all categories of persons, in particular non-professional clients. The products and/or services described in this document are not available in all countries.*

*Public limited company (société anonyme) with capital of € 1 000 395 971.25 as of 23 September 2024. Registered on the Paris Trade and Companies Register under the unique identification number 552 120 222. SIRET company registration number: 552 120 222 00013.*

*Head office: 29, boulevard Haussmann – 75009 Paris. VAT no.: FR 27 552 120 222*